



Caring for our Customers & the Environment

Since 1994

# APPLICATION FOR EMPLOYMENT

## Equal Opportunity Employment

Please print clearly in ink. If you need assistance in completing this application,

Please let us know so we can discuss a reasonable accommodation

Date: \_\_\_\_\_

### PERSONAL DATA

Name: First: \_\_\_\_\_ - Middle: \_\_\_\_\_ Last \_\_\_\_\_

Social Security No: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Married \_\_\_\_\_ Single \_\_\_\_\_ Exemptions \_\_\_\_\_ Union (LOCAL) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Phone Numbers : ( ) \_\_\_\_\_ ( ) \_\_\_\_\_ E-mail Address \_\_\_\_\_  
Home Number Cell Number E-Mail

Position Desired: 1) \_\_\_\_\_ 2) \_\_\_\_\_

Are you at least 18 years old and legally eligible to work in the United States \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, you are required to complete Form (I-9) Employment Eligibility Verification from the US Dept. of Homeland Security

### EMPLOYMENT DATA

Date available to work: \_\_\_\_\_ Total hour available per week: \_\_\_\_\_

Type of hours: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Days\* \_\_\_\_\_ Nights\* \_\_\_\_\_ Hours\* \_\_\_\_\_  
\_\_\_\_\_ Regular \_\_\_\_\_ Temporary (What date will you no longer be available to work? \_\_\_\_\_)

Will you work overtime if necessary? \_\_\_\_\_ YES \_\_\_\_\_ NO If yes how many hours per week? \_\_\_\_\_

Will you travel? \_\_\_\_\_ YES \_\_\_\_\_ NO

### EDUCATION

High School: Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Circle highest completed: High School 9 10 11 12

Diploma or GED \_\_\_\_\_ YES \_\_\_\_\_ NO

College (List all whether or not degree was obtained)

Name Address Major Minor Degree

### WORKING SKILLS

If Applicable, please check all your current skills:

<b>TYPING</b>	<b>SECRETARY</b>	<b>DATA PROCESSING</b>	<b>MISCELLANEOUS</b>	<b>INDUSTRIAL</b>
Manual _____	legal _____	Computer Console _____	Cashier/ Bank Teller _____	Forklift _____
Electric _____	Medical _____	CRT _____	Credit & Collection _____	Ship. / Rec. _____
Electric _____	Bank _____	Alpha Numeric _____	Sales/Demonstration _____	Assembly _____
IBM Exec. _____	Insurance _____	WORD PROCESING _____	Painter _____ Spray _____	Asbestos _____
Billing _____	Real State _____	IBM _____	Interior _____ Cleaner _____	Stock _____
		Enable _____	Welder _____ Packer _____	BUILDING _____
<b>OTHER</b>		<b>SPECIAL SKILLS</b>		

**IN CASE OF EMERGENCY CONTACT:**

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

**EMPLOYMENT RECORD INFORMATION**

**Please complete in full even though you may have a resume. You may include military service and any verifiable work performed on a volunteer basis.**

1. Current/Last Employer: \_\_\_\_\_ Employment Dates: From \_\_\_/\_\_\_/\_\_\_/ To: \_\_\_/\_\_\_/\_\_\_  
Type of Business: \_\_\_\_\_ Job Title: \_\_\_\_\_ Salary \$ \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
Company Phone Number: \_\_\_\_\_ May we contact? \_\_\_\_\_ YES \_\_\_\_\_ NO

2. Current/Last Employer: \_\_\_\_\_ Employment Dates: From \_\_\_/\_\_\_/\_\_\_/ To: \_\_\_/\_\_\_/\_\_\_  
Type of Business: \_\_\_\_\_ Job Title: \_\_\_\_\_ Salary \$ \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
Company Phone Number: \_\_\_\_\_ May we contact? \_\_\_\_\_ YES \_\_\_\_\_ NO

**Read the following carefully, then sign and date the application**

The information provided in this application is true to the best of my knowledge. R.M. Technologies, Inc is authorized to investigate my record with previous employers. I recognize that false statements on this form shall be considered sufficient cause for the rejection of my application or dismissal if I am employed. I understand that if employed, my appointment will be "at will" meaning that I would not be guaranteed employment for any specified period of time.

It is the policy of R.M. Technologies, Inc not to discriminate against any applicant, on the basis of race, color, religion, sex, marital status, age, national origin, political affiliation, veteran status or the presence of handicap/disability.

I declare under penalties of false statement that I have examined this application and to the best of my knowledge and belief, the information contained therein is true, complete and accurate.

\_\_\_\_\_

**Signature of Applicant**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Date**

**PLEASE RETURN THIS APPLICATION WITH A PICTURE ID.**